



Division of Public and Behavioral Health Policy

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1.0 Policy

It is the Policy of the Division of Public and Behavioral Health (DPBH), Substance Abuse, Prevention, and Treatment Agency (SAPTA) that all providers, in accordance with 505 (a) of the Public Health Service Act (42 US code 290aa-4) which directs the Administrator of the Substance Abuse and Mental Health Services Administration (SAMHSA), to collect items including admission and discharge data.

2.0 Procedure

1. In the Search Forms field, type Drug Test Results.
 - a. Double-click the Drug Test Results form.

The screenshot shows a software interface with a search bar at the top containing the text 'drug test'. Below the search bar is a table with two columns: 'Name' and 'Menu Path'. The table contains one row with the following data:

Name	Menu Path
Drug Test Results	Avatar CWS / Other Chart Entry

2. The Search Client window will display.
 - a. Search client by Client ID # or Last Name.
 - b. Double-click desired client.

The screenshot shows a software interface titled 'Select Client'. It features a search bar with the text 'robb'. Below the search bar is a table with the following data:

Results
STEPHANIE ROBBINS (000000002)

3. The Drug Test Results form will display.
4. If the client has more than one episode, the episode selection window will display.
 - a. Double-click the appropriate episode that is related to the drug test result.



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Name: STEPHANIE ROBBINS
ID: 2
Sex: Female
Date of Birth: 08/01/1995

Episode	Program
3	Residential
2	S1 Level 1 OP Adults-Indv~INACTIVE
1	S1 Assessment Adult Pre-Admit~INACTIVE

- The Drug Test Results form will be displayed.
- Enter the date that the tests were administered in the **Test Date** field.
- Choose the radio button that best represents the type of test that was administered in the **Type of Drug Test**.
 - Lab
 - UA

Drug Test Toxicology Results

Test Date: 03/02/2015 | Type of Drug Test: Lab UA

Alcohol (Ethanol): Yes No

Alcohol Reference: Less than Greater than Equal | Alcohol Measure - g/dL: 100

- There are a series of drugs listed on this form. They are in alphabetical order for convenient labelling purposes and include the following tests: **Alcohol, Amphetamines, Barbiturates, Benzodiazepines, Cocaine, Ethyl Glucuronide, Opiates, and THC (Marijuana)**. To enter the test results, first click on the **Yes** or **No** radio button to indicate whether or not that particular drug was tested for or found within the person's test results.
- Next, in the reference field (**Alcohol Reference, Amphetamines Reference, etc.**) select the radio button for **Less Than, Greater Than** or **Equal** to mark the reference amount.
- In the **Measure** field, enter the measurement amount of the drug that was found in the client's test results.
- Repeat steps 3-5 for each drug test that was conducted for the client. If a particular drug was not tested, then select the No radio button to indicate that either the test was negative, or that it was not conducted.



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Drug Test Toxicology Results

Test Date: 03/02/2015 | Type of Drug Test: UA

Alcohol (Ethanol): Yes | No

Alcohol Reference: Less than | Greater than | Equal | Alcohol Measure - g/dL: 100

- If a test was performed for a drug not listed (a new designer drug, etc.), enter the drug name in the **Other** field on the bottom of the screen.
- Select Yes if the client tested positive or No if the client tested negative in the **Other (Result)** field.
- Enter additional information in the comment field at the bottom of the page.

Other:

Other (Result): Yes | No

Comment:

- When finished click on the Submit button in the upper left hand corner of the screen to submit the information and return to the Avatar main screen.

Drug Test Results

Submit

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